

PERFECT PEST CONTROL

DRAFT

Date:

John Smith
123 Oak St
Ruston LA 70000

Re: Termite Contract: 123 Oak St. Ruston, LA

Dear Mr. Smith;

This letter follows our meeting (phone conversation or treatment-whatever happened) of ??????-date surrounding the bed bug infestation located at ??????????-address.

If you remember, during our meeting we requested that a full inspection and treatment of the infested room and all rooms including but not limited to the adjacent rooms, on all floors, be performed by Perfect Pest Control. We feel this is the only way for us to provide you our most effective treatment to rid the structure of these unwanted and bothersome pests. Bed bugs are a very resilient pest and must be treated aggressively and in many ways in multiple areas to control or eradicate completely.

During the meeting it was stated that Perfect Pest Control would not be able to inspect or treat certain areas even though it was our professional opinion additional problems due to bed bugs could occur with the limited service you have chosen. This letter confirms the facts of the limited bed bug service decision to make sure all parties are on the same page as to what is expected by our company.

If you wish for Perfect Pest Control to provide additional services at a later date please feel free to contact our office. We sincerely thank you for your business and if you have any questions about our services, this letter or any other issues please feel free to contact us at any time.

Sincerely;

John Smith
Owner